

City of McKinney

Job Title: Day Camp Director

Starting Salary: \$12.00 hour

Summary of Position

The Day Camp Director will develop and implement summer day programs and activities. Supervises and monitors four (4) Summer Camp Counselors, two (2) Summer Camp Specialists and campers ages 7-11. Supervises campers for safety, participation in camp activities, coaching, interacting, and learning. Must be able to respond immediately in case of emergency, including administering first aid as necessary. Ability to drive a 15 passenger van. Performs other duties as assigned.

Supervision

General Supervision is provided by the Recreation Specialist and/or Recreation Supervisor.

Knowledge, Skills and Abilities

1. Must be able to properly supervise children and respond immediately in case of emergency, including administering first aid as necessary.
2. Ability to get along with customers, kids and co-workers.
3. Ability to drive 15 passenger bus
4. The ability to pass a background and drug screen

Necessary Soft Skills/ Behaviors

1. Friendly
2. Outgoing
3. Ability to work with children/ communicate with parents
4. Dependable
5. Punctual

Minimum Qualifications

High school diploma. Must be able to work Monday- Friday with shifts varying within the 8am- 5pm hours from June 8th- August 5th and 12pm- 9pm hours from July 13th – 15th. Minimum of 24 hours a week or a maximum of 40 hours. Preferences include one year of college or equivalent experience and a basic knowledge of childhood development.

Instructions on How to Apply

Go to the City of McKinney Website. www.mckinneytexas.org . Click on “I am looking for” and Job Openings will appear. Click on Job Openings and it will bring you to the Human Resources website. Click on Seasonal Positions. You can also contact Human Resources directly by calling 972-547-7564.

