

**Bryan College Station
Convention and Visitors Bureau Internship**

Job Title: Intern

Reports to: Office Manager

Office Hours: 8am-5pm Monday-Friday
10am-2pm Saturday

Job Summary:

Assist office staff; provide hospitality and informational services to visitors and residents of community; assist in event planning/coordinating.

Immediate opening (as of July 23, 2009), with intern working at least through the fall semester.

Please send resume and letter of interest to Danya Hatley.

Address: 715 East University

Phone: 979-260-9898

Email: Danya@bcscvb.org